

 PREVENTING A FIRE – MACHINERY AND PLANT	YES	NO
Do all machinery and the plant receive regular routine maintenance?	<input type="checkbox"/>	<input type="checkbox"/>
Are motors and moving parts of machinery kept clean to prevent overheating?	<input type="checkbox"/>	<input type="checkbox"/>
Are vents on motors kept free of blockages to ensure air-cooling circulation?	<input type="checkbox"/>	<input type="checkbox"/>
Are drip trays provided and cleaned on regularly?	<input type="checkbox"/>	<input type="checkbox"/>
Are oil leaks and drips absorbed with suitable absorbent material (e.g. not sawdust)?	<input type="checkbox"/>	<input type="checkbox"/>
Is adequate cleaning equipment, such as wipes or clothes, provided so that spillages are quickly cleared from the workplace?	<input type="checkbox"/>	<input type="checkbox"/>
Are clothes and wipes thrown away correctly?	<input type="checkbox"/>	<input type="checkbox"/>
 PREVENTING A FIRE – MAINTENANCE OF BUILDINGS	YES	NO
Is every point of entry to the site and buildings secure against intruders?	<input type="checkbox"/>	<input type="checkbox"/>
Are all doors, windows and gates locked and secured at the end of the working day ?	<input type="checkbox"/>	<input type="checkbox"/>
Are internal fire-resistant doors kept closed at all times?	<input type="checkbox"/>	<input type="checkbox"/>
Are buildings regularly inspected for damage and decay?	<input type="checkbox"/>	<input type="checkbox"/>
Are the grounds surrounding buildings kept clear of combustible waste materials and vegetation?	<input type="checkbox"/>	<input type="checkbox"/>
 IN THE EVENT OF A FIRE: DAMAGE CONTROL	YES	NO
Is it possible to store goods clear of the floor to prevent possible water damage?	<input type="checkbox"/>	<input type="checkbox"/>
Have contingency plans been drawn up to reduce business interruption should a fire occur?	<input type="checkbox"/>	<input type="checkbox"/>
Are duplicate copies of contingency plans, records, back-up discs and documents kept safely in another building?	<input type="checkbox"/>	<input type="checkbox"/>



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD



Emergency numbers
107
(from a landline) or
021 480 7700
(from a cellphone)

This checklist was produced by the City of Cape Town's Fire Safety Section.
This checklist is also available in Afrikaans and Xhosa.
Please contact us if you would like to receive the checklist in another language.







CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD






Making progress possible. Together.

FIRE & LIFE SAFETY WORKPLACE CHECKLIST



Making progress possible. Together.

 PREVENTING A FIRE: GOOD HOUSEKEEPING PRACTISES	YES	NO
Does everybody keep their workplace tidy?	<input type="checkbox"/>	<input type="checkbox"/>
Is the workplace kept clear of combustible waste and rubbish daily?	<input type="checkbox"/>	<input type="checkbox"/>
Is waste put in a safe, secure place for collection (i.e. not accessible to the public)?	<input type="checkbox"/>	<input type="checkbox"/>
Is the burning of rubbish on the site prohibited?	<input type="checkbox"/>	<input type="checkbox"/>
In production storage areas, are benches, gratings, conveyer belts and similar places kept clear of dust and rubbish?	<input type="checkbox"/>	<input type="checkbox"/>
Are pipes, ducts, beams, trusses and electrical light fittings kept clean?	<input type="checkbox"/>	<input type="checkbox"/>
Are areas outside buildings kept clear of waste material and combustible items (i.e. timber pallets, cardboard boxes, etc)?	<input type="checkbox"/>	<input type="checkbox"/>
 ESCAPING FROM A FIRE	YES	NO
Are all doors unlocked and can they be opened from the inside during working hours?	<input type="checkbox"/>	<input type="checkbox"/>
Are all escape routes clearly marked with exit signs using the 'running man' symbol and direction arrows?	<input type="checkbox"/>	<input type="checkbox"/>
Are all escape routes unobstructed from both the inside and the outside?	<input type="checkbox"/>	<input type="checkbox"/>
Are 'fire action' notices clearly displayed throughout the workplace?	<input type="checkbox"/>	<input type="checkbox"/>
Has a safe assembly point, outside the building, for employees been identified?	<input type="checkbox"/>	<input type="checkbox"/>
Do employees know what to do when discovering a fire or when the fire alarm sounds?	<input type="checkbox"/>	<input type="checkbox"/>
Are employees instructed in fire procedures on a continuous and regular basis?	<input type="checkbox"/>	<input type="checkbox"/>
Have fire marshals or teams been appointed and trained in their duties and are regular fire drills held?	<input type="checkbox"/>	<input type="checkbox"/>
 FIRE DETECTION AND ALARM SYSTEMS	YES	NO
Is there an automatic fire or smoke detection and alarm system?	<input type="checkbox"/>	<input type="checkbox"/>
Is the fire alarm tested and maintained regularly?	<input type="checkbox"/>	<input type="checkbox"/>
Is there a procedure for contacting the fire brigade:	<input type="checkbox"/>	<input type="checkbox"/>
• during the working hours?	<input type="checkbox"/>	<input type="checkbox"/>
• when the premises are closed?	<input type="checkbox"/>	<input type="checkbox"/>
Do all staff know the emergency number 107?	<input type="checkbox"/>	<input type="checkbox"/>
Is the fire alarm system connected directly to the fire brigade?	<input type="checkbox"/>	<input type="checkbox"/>
Is the fire alarm system, and all its components, continuously monitored?	<input type="checkbox"/>	<input type="checkbox"/>
Does your fire alarm have a different tone to the burglar alarm?	<input type="checkbox"/>	<input type="checkbox"/>
 FIRE PROTECTION EQUIPMENT	YES	NO
Has suitable and sufficient firefighting equipment been provided throughout the workplace and is it serviced annually?	<input type="checkbox"/>	<input type="checkbox"/>
Have employees been instructed on the correct use and operation of the firefighting equipment?	<input type="checkbox"/>	<input type="checkbox"/>
Are all fire extinguishers, hose reels and automatic sprinkler systems, etc. regularly inspected by SABS-registered persons?	<input type="checkbox"/>	<input type="checkbox"/>
Are regular checks undertaken to make sure that equipment is not missing or damaged?	<input type="checkbox"/>	<input type="checkbox"/>
Are all fire points indicated by symbolic signage and are they unobstructed?	<input type="checkbox"/>	<input type="checkbox"/>

 PREVENTING A FIRE – STORAGE AREAS	YES	NO
Are storage areas separated from the rest of the building by fire-resistant walls and doors?	<input type="checkbox"/>	<input type="checkbox"/>
Is access to storage areas restricted to those who really need to be there?	<input type="checkbox"/>	<input type="checkbox"/>
Are storage areas inspected for fire hazards at the end of the working day?	<input type="checkbox"/>	<input type="checkbox"/>
Are there clear spaces around shelving and stacks of stored materials and are adequate spaces provided between them?	<input type="checkbox"/>	<input type="checkbox"/>
Are stacked goods restricted to below 3 m in a building without sprinklers?	<input type="checkbox"/>	<input type="checkbox"/>
Are stacks and shelves arranged so that sprinkler heads and fire detectors are not obstructed?	<input type="checkbox"/>	<input type="checkbox"/>
Are stacks and shelving stable and unlikely to collapse quickly if a fire occurs?	<input type="checkbox"/>	<input type="checkbox"/>
Are combustible materials stored in the correct place and are excessive quantities of combustible materials in process areas avoided?	<input type="checkbox"/>	<input type="checkbox"/>
 PREVENTING A FIRE – LIQUIFIED PETROLEUM GAS (LPG)	YES	NO
Are all LPG cylinders stored safely, in an external fenced compound at least 3 m from buildings or boundary fences?	<input type="checkbox"/>	<input type="checkbox"/>
Is the area kept locked and is it used only to store LPG cylinders?	<input type="checkbox"/>	<input type="checkbox"/>
Has your LPG installation been approved by your local authority?	<input type="checkbox"/>	<input type="checkbox"/>
Are warning notices, prohibiting smoking and naked flames, prominently displayed?	<input type="checkbox"/>	<input type="checkbox"/>
Are cylinders stored with their valves in the upright position?	<input type="checkbox"/>	<input type="checkbox"/>
Is a DCP extinguisher (minimum 9 kg) kept in close proximity of the cylinder?	<input type="checkbox"/>	<input type="checkbox"/>
Should cylinder valves be kept closed at all times when the cylinder is not in use?	<input type="checkbox"/>	<input type="checkbox"/>
Should cylinders be placed on stoves or hot plates?	<input type="checkbox"/>	<input type="checkbox"/>
 PREVENTING A FIRE – FLAMMABLE LIQUIDS	YES	NO
Are all stocks of flammable liquids kept in purpose-built flammable liquid stores?	<input type="checkbox"/>	<input type="checkbox"/>
Is the flammable liquid store indicated by signage and is it kept clean and tidy and well ventilated?	<input type="checkbox"/>	<input type="checkbox"/>
Are the quantities of flammable liquids used in the workplace kept to a minimum and, when not needed, returned to safe storage?	<input type="checkbox"/>	<input type="checkbox"/>
Are flammable liquids kept away from all possible sources of ignition?	<input type="checkbox"/>	<input type="checkbox"/>
Are suitable spark-proof tools and light fittings provided for use in places where there may be flammable vapours?	<input type="checkbox"/>	<input type="checkbox"/>
 PREVENTING A FIRE: THE HEATING AND LIGHTING OF SPACES	YES	NO
Is care taken to prevent materials being left on or near heaters?	<input type="checkbox"/>	<input type="checkbox"/>
Are all heaters and lights switched off before close of business?	<input type="checkbox"/>	<input type="checkbox"/>
 PREVENTING A FIRE – SMOKING	YES	NO
Is smoking prohibited in all but designated areas and are smoking policies strictly enforced?	<input type="checkbox"/>	<input type="checkbox"/>
When smoking is permitted, are suitable metal ashtrays provided?	<input type="checkbox"/>	<input type="checkbox"/>
Are ashtrays or containers emptied at least once a day, or more often if needed?	<input type="checkbox"/>	<input type="checkbox"/>

 Voorkoming van 'n brand: Masjinerie en aanlegte	Ja	Nee
Ondergaan alle masjinerie en aanlegte gereelde geroetineerde instandhouding?	<input type="checkbox"/>	<input type="checkbox"/>
Word motors en die masjinerie se bewegende dele skoongehou om oorverhitting te verhoed?	<input type="checkbox"/>	<input type="checkbox"/>
Word ontlugters op motors vry van enige blokkasies gehou sodat verkoelde lug kan sirkuleer?	<input type="checkbox"/>	<input type="checkbox"/>
Word dripbakke voorsien en gereeld skoongemaak?	<input type="checkbox"/>	<input type="checkbox"/>
Word olielekke en -drup deur gepaste absorberende materiaal (d.w.s. nie saagsels nie) geabsorbeer?	<input type="checkbox"/>	<input type="checkbox"/>
Word voldoende skoonmaaktoerusting, soos afveedoekies en lappe, voorsien sodat stortsele vinnig in die werkplek opgeruim kan word?	<input type="checkbox"/>	<input type="checkbox"/>
Word daar op die regte manier van afveedoekies en lappe ontslae geraak?	<input type="checkbox"/>	<input type="checkbox"/>
 Voorkoming van 'n brand: Instandhouding van geboue	Ja	Nee
Word elke toegangspunt tot die terrein en geboue teen indringers beskerm?	<input type="checkbox"/>	<input type="checkbox"/>
Word alle deure, vensters en hekke aan die einde van die werkdag gesluit en beveilig?	<input type="checkbox"/>	<input type="checkbox"/>
Word interne brandwerende deure ten alle tye toegehou?	<input type="checkbox"/>	<input type="checkbox"/>
Word geboue gereeld vir skade en verwerping geïnspekteer?	<input type="checkbox"/>	<input type="checkbox"/>
Word die gronde rondom die geboue skoongehou van ontvlambare afvalmateriaal en plantegroei?	<input type="checkbox"/>	<input type="checkbox"/>
 In die geval van 'n brand: Skadebeheer	Ja	Nee
Om die moontlikheid van waterskade te verhoed, kan goedere só geberg word dat hulle nie aan die vloer raak nie?	<input type="checkbox"/>	<input type="checkbox"/>
In geval 'n brand sou uitbreek, het die onderneming gebeurlikheidsplanne in plek om ontwrigting te beperk?	<input type="checkbox"/>	<input type="checkbox"/>
Word afskrifte van gebeurlikheidsplanne, rekords, rugsteun-diskette en dokumente veilig in 'n ander gebou bewaar?	<input type="checkbox"/>	<input type="checkbox"/>



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD



Noodnommers:
107
(vanaf 'n landlyn)
021 480 7700
(vanaf 'n selfoon)

Hierdie kontrolelys is deur die Stad Kaapstad se afdeling vir brandveiligheid saamgestel.
Hierdie kontrolelys is ook beskikbaar in Engels en Xhosa.
Laat weet ons gerus indien u die kontrolelys in 'n ander taal wil ontvang.



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD





Maak vooruitgang moontlik. Tesame.






**BRAND- EN
LEWENSVEILIGHEID**

**KONTROLELYS VIR DIE
WERKPLEK**



Maak vooruitgang moontlik. Tesame.

 Voorkoming van 'n brand: Goeie huishoudingspraktyke	Ja	Nee
Hou almal hulle werkplek netjies?	<input type="checkbox"/>	<input type="checkbox"/>
Word ontvlambare afval en vullis daaglik uit die werkplek verwyder?	<input type="checkbox"/>	<input type="checkbox"/>
Word die afval in 'n veilige, beveiligde plek (d.w.s. 'n plek wat nie vir die publiek toeganklik is nie) gehou vanwaar dit afgehaal kan word?	<input type="checkbox"/>	<input type="checkbox"/>
Is die verbranding van vullis op die terrein verbode?	<input type="checkbox"/>	<input type="checkbox"/>
In produksie-areas, word werkbanke, skermroosters, vervoerbande en soortgelyke plekke stof- en vullis-vry gehou?	<input type="checkbox"/>	<input type="checkbox"/>
Word pype, geute, balke, kappe en elektriese ligtoebehore skoongehou?	<input type="checkbox"/>	<input type="checkbox"/>
Word afvalmateriaal en ontvlambare items (d.w.s. houtpalette, kartonbokse, ens.) in areas buite die geboue opgeruim?	<input type="checkbox"/>	<input type="checkbox"/>
 Om van 'n brand te ontsnap	Ja	Nee
Is alle deure oopgesluit en kan hulle tydens werksure van binne oopgemaak word?	<input type="checkbox"/>	<input type="checkbox"/>
Is alle ontsnappingsroetes duidelik met uitgangstekens gemerk deur van die "hardlopende mannetjie"-simbool en rigtingpyle gebruik te maak?	<input type="checkbox"/>	<input type="checkbox"/>
Word alle ontsnappingsroetes nóg van binne nóg van buite versper?	<input type="checkbox"/>	<input type="checkbox"/>
Word "in geval van brand"-kenningsgewings duidelik oral in die werkplek vertoon?	<input type="checkbox"/>	<input type="checkbox"/>
Is 'n veilige vergaderplek vir werknemers buite die gebou geïdentifiseer?	<input type="checkbox"/>	<input type="checkbox"/>
Weet werknemers wat om te doen indien 'n brand ontdek word of wanneer die brandklok sou lui?	<input type="checkbox"/>	<input type="checkbox"/>
Word werknemers op 'n deurlopende en gereelde basis in brandprosedures onderrig?	<input type="checkbox"/>	<input type="checkbox"/>
Is brandbeambtes of -spanne aangestel en in hulle pligte opgelei en word gereelde brandoefeninge gehou?	<input type="checkbox"/>	<input type="checkbox"/>
 Brandopsporing en alarmstelsels	Ja	Nee
Is daar 'n outomatiese brand- of rookopsporing- en alarmstelsel?	<input type="checkbox"/>	<input type="checkbox"/>
Word die brandklok gereeld getoets en in stand gehou?	<input type="checkbox"/>	<input type="checkbox"/>
Is daar 'n prosedure om die brandweer te kontak:	<input type="checkbox"/>	<input type="checkbox"/>
• gedurende die werkdag?	<input type="checkbox"/>	<input type="checkbox"/>
• wanneer die persele gesluit is?	<input type="checkbox"/>	<input type="checkbox"/>
Ken alle personeellede die noodnommer 107?	<input type="checkbox"/>	<input type="checkbox"/>
Is die brandklokstelsel regstreeks met die brandweer verbind?	<input type="checkbox"/>	<input type="checkbox"/>
Word die brandklokstelsel, en al sy komponente, deurlopend gemonitor?	<input type="checkbox"/>	<input type="checkbox"/>
Verskil die toon van die brandklok van dié van die diefalarm?	<input type="checkbox"/>	<input type="checkbox"/>
 Brandbeveiligingstoerusting	Ja	Nee
Word geskikte en voldoende brandbestrydingstoerusting oral in die werkplek voorsien en word dit jaarliks versien?	<input type="checkbox"/>	<input type="checkbox"/>
Is werknemers opgelei in die korrekte gebruik en bediening van die brandbestrydingstoerusting?	<input type="checkbox"/>	<input type="checkbox"/>
Word alle brandblussers, brandslangtelle en outomatiese sprinkelblusstelsels ens. gereeld deur 'n SABS-geregistreerde persoon geïnspekteer?	<input type="checkbox"/>	<input type="checkbox"/>
Word daar gereeld gekontroleer dat geen toerusting ontbreek of beskadig is nie?	<input type="checkbox"/>	<input type="checkbox"/>
Word alle vuurpunte met simboliese tekens aangedui en is toegang tot hierdie punte onbelemmerd?	<input type="checkbox"/>	<input type="checkbox"/>

 Voorkoming van 'n brand: Pakruimtes	Ja	Nee
Word alle pakruimtes met brandwerende mure en deure van die res van die gebou afgeskei?	<input type="checkbox"/>	<input type="checkbox"/>
Is toegang tot pakruimtes beperk tot diegene wat werklik toegang daartoe nodig?	<input type="checkbox"/>	<input type="checkbox"/>
Word pakruimtes na afloop van die werkdag vir brandgevaar geïnspekteer?	<input type="checkbox"/>	<input type="checkbox"/>
Is daar oop ruimtes rondom rakke en stapels gebergde materiaal en word daar voorsiening gemaak vir voldoende spasie tussen-in?	<input type="checkbox"/>	<input type="checkbox"/>
Word opgestapelde goedere tot laer as 3 m beperk in geboue sonder sprinkelblussers?	<input type="checkbox"/>	<input type="checkbox"/>
Word stapels en rakke só gerangskik dat sprinkelblussers se koppe en brandverklikkers nie belemmer word nie?	<input type="checkbox"/>	<input type="checkbox"/>
Is stapels en rakke stabiel en is dit onwaarskynlik dat hulle sal meegee indien 'n brand sou ontstaan?	<input type="checkbox"/>	<input type="checkbox"/>
Word ontvlambare materiale in die regte plek geberg en word daar verhoed dat uitermatige hoeveelhede ontvlambare materiale in die verwerkingsarea aangehou word?	<input type="checkbox"/>	<input type="checkbox"/>
 Voorkoming van 'n brand: Vloeibare petroleumgas (LPG)	Ja	Nee
Word alle LPG-silinders veilig geberg in 'n eksterne omheinde kamp wat minstens 3 m vanaf geboue of grensdrade is?	<input type="checkbox"/>	<input type="checkbox"/>
Is die area ten alle tye gesluit en word dit slegs gebruik om LPG-silinders te berg?	<input type="checkbox"/>	<input type="checkbox"/>
Is u LPG-installasie deur die plaaslike owerheid goedgekeur?	<input type="checkbox"/>	<input type="checkbox"/>
Word waarskuwingskenningsgewings, wat rook en oop ligte verbied, prominent vertoon?	<input type="checkbox"/>	<input type="checkbox"/>
Word silinders met hulle kleppe in 'n regop-posisie gestoor?	<input type="checkbox"/>	<input type="checkbox"/>
Word 'n DCP-brandblusser (minstens 9 kg) in die nabyheid van die silinders aangehou?	<input type="checkbox"/>	<input type="checkbox"/>
Moet silinders se kleppe ten alle tye toegehou word wanneer die silinder nie in gebruik is nie?	<input type="checkbox"/>	<input type="checkbox"/>
Behoort silinders op stowe of verwarmingsplate geplaas te word?	<input type="checkbox"/>	<input type="checkbox"/>
 Voorkoming van 'n brand: Vlambare vloeistowwe	Ja	Nee
Word alle voorraad vlambare vloeistowwe in doelgemaakte store vir vlambare vloeistowwe gehou?	<input type="checkbox"/>	<input type="checkbox"/>
Word die vlambare vloeistofstoor met kentekens aangedui en sorg u dat dit skoon, netjies en goed geventileer is?	<input type="checkbox"/>	<input type="checkbox"/>
Word die hoeveelheid vlambare vloeistowwe wat in die werkplek gebruik word, tot die minimum beperk en, indien nie langer nodig nie, na 'n veilige bergplek teruggeneem?	<input type="checkbox"/>	<input type="checkbox"/>
Word ontvlambare vloeistowwe weggehou van alle moontlike ontbrandingspunte?	<input type="checkbox"/>	<input type="checkbox"/>
Word geskikte vonkbestande gereedskap en ligtoebehore voorsien vir gebruik in plekke waar ontvlambare dampe dalk kan ontstaan?	<input type="checkbox"/>	<input type="checkbox"/>
 Voorkoming van 'n brand: Die verhitting en beligting van ruimtes	Ja	Nee
Word daar gesorg dat materiaal nie op of naby verwarmers gelaat word nie?	<input type="checkbox"/>	<input type="checkbox"/>
Word alle verwarmers en ligte afgeskakel voordat die onderneming sy deure sluit?	<input type="checkbox"/>	<input type="checkbox"/>
 Voorkoming van 'n brand: Rook	Ja	Nee
Is rook in alle areas, behalwe dié wat daarvoor aangewys is, verbode en word rookbeleide streng toegepas?	<input type="checkbox"/>	<input type="checkbox"/>
In areas waar rook wel toegelaat word, word geskikte metaalbakke voorsien?	<input type="checkbox"/>	<input type="checkbox"/>
Word asbakke en houers minstens een keer per dag of, indien nodig, meer dikwels leeggemaak?	<input type="checkbox"/>	<input type="checkbox"/>

 Uthintelo lomlilo: Oomatshini nezityalo	Ewe	Hayi
Ingaba bonke oomatshini nezityalo bafumana indlela yogcino lwarhoqo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iimotho namalungu ashukumayo oomatshini agcinwa ecocekile ukukhusela ukutshiseka okungaphaya?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iintunja kwiimotho zigcinwa zingenazo izithinteli ukuqinisekisa ukuhamba kakuhle komoya?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iitreysi zedriphu zinikezelwe futhi ziyacocwa rhoqo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba ukuvuza kwe-oyile namachaphaza afunxwa ngeemateriyali ezifanelekileyo zofunxo (umz. ingabiyiyo imbuphu yesarha)?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba izixhobo ezoneleyo zokucoca, ezinjengemalaphu okosula okanye iimpahla, ziyanikezelwa ukuze izinto ezichithekayo zisulwa ngokukhawuleza kwindawo yokusebenzela?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iimpahla namalaphu okosula alahlwa ngendlela echanekileyo?	<input type="checkbox"/>	<input type="checkbox"/>
 Ukuthintela umlilo: Ugcino lwezakhiwo	Ewe	Hayi
Ingaba indawo yonke yokungena kwisiza nezakhiwo ikhuselekile kwiziphazamisi?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iingcango zizonke, iifestile kunye neegeyithi zitshixiwe kwaye zikhuselekile ekupheleni kosuku lomsebenzi?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iingcango zangaphakathi ezingatshiyo emlilweni zihlala zivaliwe ngalo lonke ixesha?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba izakhiwo zihlolwa rhoqo umonakalo nokubola?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba amabala ajikeleze izakhiwo agcinwa engenayo inkunkuma enokutsha notyani?	<input type="checkbox"/>	<input type="checkbox"/>
 Xa kunokuqhambuka umlilo: Ulawulo lomonakalo	Ewe	Hayi
Ingaba kuyenzeka ukugcina iimpahla zingekho emgangathweni ukukhusela umonakalo onokwenziwa ngamanzi?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba izicwangciso zokukhawulelana nokunokwenzeka zenziwe ukunciphisa ukuphazamiseka koshishino xa kunokuqhambuka umlilo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iikopi eziphindiweyo zezicwangciso zokukhawulelana nokunokwenzeka, iingxelo ezigciniweyo, iidiski zogcino kwakhona kunye namaxwebhu zigcinwe ngokukhuselekileyo kwesinye isakhiwo?	<input type="checkbox"/>	<input type="checkbox"/>



**CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD**



Iinombolo zexesha likaxakeka

107

(kwifowuni yasendlini)

021 480 7700

(kwiselula)

This checklist was produced by the City of Cape Town's Fire Safety Section.
This checklist is also available in Afrikaans and Xhosa.
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**CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD**

Senza inkqubela yenzeke. Sisonke.





UKHUSELEKO LOMLILO


NOBOMI EKHAYA

ULUHLU LWASEMSEBENZINI



Senza inkqubela yenzeke. Sisonke.

 Ukhuselo lomlilo: Iindlela ezilungileyo zokugcina izinto	Ewe	Hayi
Ingaba wonke umntu ugcina indawo asebenzela kuyo icocekile?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba indawo yokusebenzela igcinwa ingenayo inkunkuma enokutsha nezinto ezimdaka imihla ngemihla?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba inkunkuma ibekwa endaweni ekhuselekileyo, enokhuselo xa izolandwa (oko kukuthi, ayifikeleli kuluntu jikelele)?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba ukutshiswa kwenkunkuma kwisiza akuvumelekanga?	<input type="checkbox"/>	<input type="checkbox"/>
Kwiindawo zemveliso, ingaba izitulo, iintonga zentsimbi ezinqamlezileyo zokukhusela iifestile, amabhanti okuhambisa izinto neendawo ezifana nezi zigcinwa zingenathuli kunye nenkunkuma?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba imibhobho, imijelo yokuhambisa ulwelo, imitha yezikhanyisi (iibhim), izixhaso (trusses) nezinto zokufakela izibane zigcinwa zicocekile?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iindawo ezingaphandle kwezakhiwo zigcinwa zingenayo inkunkuma nezinto ezinokutsha (oko kukuthi, amaplanga okulayisha izinto, iibhokisi zekhadibhodi, njl-njl)	<input type="checkbox"/>	<input type="checkbox"/>
 Ukuphepha umlilo	Ewe	Hayi
Ingaba zonke iingcango azitshixwanga futhi ingaba zingavuleka kwicala elingaphakathi ngexesha leeyure zomsebenzi?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba zonke iindlela zokuphepha umlilo ziphawulwe ngokucacileyo ngeempawu zokuphumela ngaphandle ngokuseenzisa uphawu 'Iwendoda ebalekayo' namatolo clathisa indlela?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba zonke iindlela zokuphepha umlilo azinazithinteli kumacala omabini, elingaphakathi nelingaphandle?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iintotisi 'inyathelo lomlilo' zibekwe elubala kwindawo yokusebenzela iyonke?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iphawuliwe indawo yokudibana kwabasebenzi bebonke, ngaphandle kwesakhiwo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba abasebenzi bayakwazi ekufuneka bekwenzile xa befumanise umlilo okanye xa kuthe kwakhala isandi sesilumkiso somlilo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba abasebenzi bayayalelwa ngalo lonke ixesha narhoqo ngemigaqo yomlilo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba abaphathi bocwangciso lomlilo okanye amaqela aqeshiwe aze aqeqeshwa kwimisebenzi yabo futhi bayakuqheliswa ngezinto ekufuneka zenziwe xa kuqhambuke umlilo?	<input type="checkbox"/>	<input type="checkbox"/>
 Ukucupha ukuqalisa komlilo neenkqubo zezixhobo zokulumkisa	Ewe	Hayi
Ingaba ikhona into ezenzekela ngokwayo yokucupha ukuqalisa komlilo kunye nenkqubo yesixhobo sokulumkisa ?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba isixhobo sokulumkisa sivavanyiwe futhi sigcinwe ngokufanelekileyo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba ikhona indlela yokuqhagamshelana nomkhosi wabacimi-mlilo:	<input type="checkbox"/>	<input type="checkbox"/>
• ngexesha losuku lomsebenzi?	<input type="checkbox"/>	<input type="checkbox"/>
• xa amaziko evaliwe?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba bonke abasebenzi bayayazi inombolo yexesha likaxakeka u-107?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba inkqubo yesibonelelo sesixhobo sombane iqhagamshelana ngqo nomkhosi wabacimi-mlilo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba inkqubo yesixhobo sokulumkisa ngomlilo, nako konke okuhambelana nayo, kubekwe iliso kuyo rhoqo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba isixhobo sakho sesilumkiso somlilo sinethowuni eyohlukileyo kwisilumkiso soqhekezo?	<input type="checkbox"/>	<input type="checkbox"/>
 Izixhobo zothintelo lomlilo	EWE	HAYI
Ingaba kunikezelwe ngezixhobo zokucima umlilo kwindawo yokusebenzela iyonke kwaye iyalungiswa rhoqo ngonyaka?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba abasebenzi bayalelwe ngendlela yokusebenza nokusebenzisa izixhobo zokucima umlilo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba zonke zonke izicimi-mlilo, amathumbu okucima umlilo neenkqubo zezitshizisi ezizenzekelayo, njl-njl, zihlolwa rhoqo ngumntu obhalisiweyo wase-SABS?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba kuhlolwa rhoqo ukuqinisekisa ukuba izixhobo azilahleki okanye zimoashakale?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba zonke iindawo zomlilo ziboniswe ngeempawu ezithile kwaye akukho zithinteli ezenza zingabonakali?	<input type="checkbox"/>	<input type="checkbox"/>

 Uthintelo lomlilo: Iindawo zogcino	Ewe	Hayi
Ingaba iindawo zogcino zohluliwe kwisakhiwo sisonke ngeendonga neengcango ezomeleleyo emlilweni?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba ufikelelo kwiindawo zogcino zithintelwe kwabo bafuna ngenene ukuba kuzo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iindawo zogcino ziyahlololwa umlilo ekupheleni kosuku lomsebenzi?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba zikhona iindawo ezicacileyo kwiishelufa nezitha zokugcina imateriyali futhi kukho neendawo ezomeleleyo ezinikezelweyo phakathi kwazo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba izinto ezigcinweyo zithintelwe ukuba zibe ngaphantsi kweemitha ezi-3 kwisakhiwo ngaphandle kwezitshizisi?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba izitha neeshelufa zilungiselelwe ukuba iintloko zezitshizisi nezicuphi zokuqalisa komlilo zingabinazo izinto ezenza ukuba zingabonakali?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba izitha nemateriyali egciniweyo zigcinwe ngaphandle kofakelo lwezibane kunye nemibhobho enikezela ubushushu?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba imateriyali ezinokutsha zigcinwe endaweni echanekileyo kwaye zininzi kakhulu imateriyali ezinokutsha kwiindawo zokusebenzela ezithintelweyo?	<input type="checkbox"/>	<input type="checkbox"/>
 Uthintelo lomlilo: I-Liquid petroleum gas (LPG)	Ewe	Hayi
Ingaba zonke iisilinda ze-LPG zigcinwe ngokukhuselekileyo, kwindawo ebiyelweyo ngaphandle eziimitha ezi-3 ubuncinane ukusuka kwizakhiwo okanye ubiyo olungumda?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba indawo igcinwa itshixiwe futhi isetyenziselwa kuphela ukugcina iisilinda ze-LPG?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba ufakelo lwe-LPG yakho lwamkelwe ziziphatha-mandla zakho zengingqi?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iintotisi ezizilumkiso ezithintela ukutshaya kunye nezikhanyisi ezivuthayo, ziboniswe ngokudandalazileyo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iisilinda zigcinwe neevaluva zazo zimile zithe nkqo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba isitshizisi se-DCP (ubuncinane 9 kg) sigcinwe kufutshane nesilinda?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba kufuneka iivaluva zesilinda zigcinwe zivaliwe ngawo onke amaxesha xa isilinda ingasebenzi?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba iisilinda kufuneka zibekwe ezitovini okanye kwiipleyiti ezishushu?	<input type="checkbox"/>	<input type="checkbox"/>
 Uthintelo lomlilo: Izinto ezingamanzi ezinokutsha	Ewe	Hayi
Ingaba isitokhwe sisonke sezinto ezinokutsha sigcinwe kwizitulo ezakhelwe injongo yokugcina izinto ezingamanzi ezinokutsha?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba isitoro sezinto ezingamanzi ezinokutsha siboniswe ngophawu futhi sigginwe sicocekile futhi kukho neendawo zokuphuma nokungena komoya?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba ubungakanani bezinto ezingamanzi ezinokutsha ezisetyenziswa kwindawo yokusebenzela zigcinwe ngokwezinga elimiselweyo, futhi xa zingafunwa, zibuyiselwa kwisitoro esikhuselekileyo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba izinto ezingamanzi ezinokutsha zigcinwe kude kuzo zonke izinto ezinako ukuziqhwitha?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba izixhobo ezifanelekileyo ezikhusela iintlanzi ezisetyenziswa kwiindawo apho kungakho iphunga elinokutsha okanye ukuvutha?	<input type="checkbox"/>	<input type="checkbox"/>
 Uthintelo lomlilo: Ukushushubeza nokukhanyiswa kweendawo ezithile	Ewe	Hayi
Ingaba inkathalelo ithathiwe ekukhuseleni imateriyali ezishywe kwizishushubezi okanye kufutshane nazo?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba zonke izishushubezi nezibane zicinyiwe ngaphambi kokuba kuvalwe ushishino?	<input type="checkbox"/>	<input type="checkbox"/>
 Uthintelo lomlilo: Ukutshaya	Ewe	Hayi
Ingaba ukutshaya akuvunyelwanga kuyo yonke indawo kodwa kwiindawo ezithile futhi ingaba kukho imigaqo-nkqubo egunyaziswa ngokungqongqo?	<input type="checkbox"/>	<input type="checkbox"/>
Xa ukutshaya kuvunyelwe, ingaba izikhongozeli zothuthu zemethali ezifanelekileyo zinikezelwe?	<input type="checkbox"/>	<input type="checkbox"/>
Ingaba izikhongozeli zothuthu okanye iziqukathi azinanto kanye ngosuku ubuncinane okanye ngaphezulu ukuba kufuneka njalo?	<input type="checkbox"/>	<input type="checkbox"/>